



New England Transfer Association Committees

Bylaws Committee-

The Committee continually reviews Association Bylaws, provides a representative at each Council meeting to answer any questions raised pertaining to or affecting bylaws. The Committee also presents proposed changes to Governing Board. If changes are approved by the Board, the committee prepares the proposed change, in accordance with the bylaws, for consideration by the membership.

Elections Committee-

The Committee is responsible for receiving all nominations for the Governing Board and for officers of NETA. The Committee also outlines the procedures for elections no later than four months prior to the Annual Meeting.

Finance Committee-

The Committee has a responsibility to safeguard the organization's assets, and to ensure that funds are used to further the organization's goals. The committee meets periodically to review cash management guidelines and practices. In addition, the committee must ensure that cash and other investments are managed wisely.

Conference Committee-

The Committee is responsible for constructing the conference agenda, as well as the organization of sessions, exhibits and other special events. This responsibility includes securing, reviewing and selecting proposals for sessions, coordinating conference advertising and registration. Each year the Conference Committee should evaluate the performance of the prior year's conference and consider development of new strategies to enhance the success of the upcoming annual meeting.

Scholarship Committee-

The Committee publicizes, manages and awards the annual NETA Scholarships. The Committee will review the scholarship procedures and suggests modifications, if necessary, to the Governing Board.

Membership Committee

The Membership Committee responds to inquiries from prospective members, performs membership administrative tasks, and enforces membership policy in accordance with the By-Laws. It is the responsibility of the Membership Services Committee to develop, evaluate and suggest changes to the services which the Organization provides to its members (clearinghouse, newsletter, etc.)

DSA Committee-

The Committee is responsible for receiving all nominations for the annual NETA Distinguished Service Award. The Committee also outlines the procedures for nomination and suggests any modifications, if necessary to the Governing Board.

Newsletter Committee-

The Committee has the responsibility for the publication of two issues of the NETA Newsletter. According to production deadlines, the Committee starts collecting draft articles from authors for review, editing, and comments. The Committee deals with printing and distribution of the newsletter

Technology Committee-

The Committee oversees and makes suggestions to improve the NETA Web Site and the Listserv. The web site is a vehicle to display information about the association and current activities. The listserv operates as list for discussion about transfer student issues. The Committee is also responsible for updating the technology plan annually, and makes recommendations to the full board concerning issues, programs and policies regarding technology

Professional Development-

The Committee shall be responsible for planning, coordinating, and supervising professional development programs including special seminars and workshops. Identify specific workshop sites, dates, themes, and present them to the Governing Board of Directors for approval.

Work to increase access to continuing education units (CEUs) to meet continuing certification requirements. Work with other associations, federal and state agencies, and others to promote the value, growth, and effectiveness of professional development for NETA members.

Best Practices/Ethics Committee-

The fundamental responsibility of the Committee is to disseminate, revise, and advocate professional standards and guidelines for practitioners working with transfer students and transfer issues.

ClearingHouse-

The Committee is responsible for planning, maintaining and distributing a calendar transfer related events for member institutions

Past Presidents Council-

The Council will act in an advisory capacity to the NETA Governing Board, as well as support the board in its efforts to advocate and lobby for transfer professionals and transfer students. The Board will also continue to develop and propose possible regional and national affiliations with other professional higher education organizations.