

A day in life of a Transfer Counselor

New England Transfer Association
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Ocean Edge Resort, Brewster, MA

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Overview of Today's Session

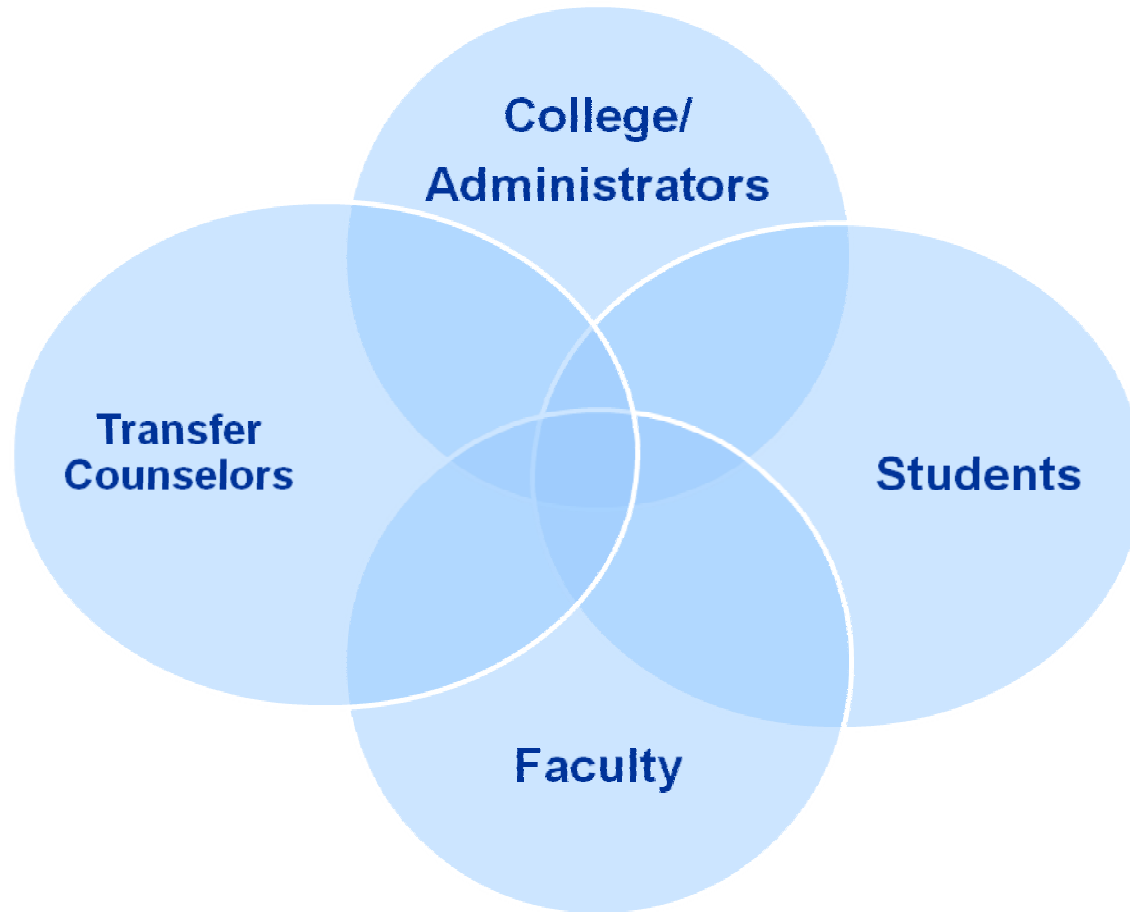
- Introductions
- Goal of session
- Flow of session
- Outcomes

Goal of session

Transfer Counselor inter-relationships through:

- Experiences with students
- Experiences with faculty/staff
- Experiences with other colleges
- Experiences with State/Regional groups

Transfer counselor Inter-relationships



Flow of session

- Small groups
- Focused discussions
“8:30 ... 10:00 ... 12:30 ... 2:00 ... 4:00”
- Break-out sharing in between
- Other topics and general de-brief
- Closing comments

8:30 am: Student Advising Appointments

Challenges.....

- Increasing amount of student appointments
- Getting students to plan for appointments
- Appointment no-shows
- Explaining complicated information
- Limited staff/help to advise

10:00 am: Transfer events and planning

(college visits and transfer fairs)

Challenges....

- Coordinating use of space with other offices
- Enlisting volunteers to help at events
- Colleges leaving early and not leaving materials
- No articulation agreements to promote
- Gauging success of events—where do students end up?

12:30 pm: faculty meeting for articulation discussion

Challenges.....

- Working with department chairs and Deans
- Creating articulation agreements with different institutions
- Explaining mechanics of articulation development to faculty/administration
- Paper trail for articulation and sign-offs

2:00 pm: Transfer resources & connections (outreach, collaboration, presentations, etc.)

Challenges....

- Creating attention grabbing material for students
- New ideas for flyers, handouts, etc.
- Developing and/or using web-based resources
- Variable collaboration with other state colleges (CCs, SCs, universities) and outside institutions

4:00 pm: Incoming transfer admissions and transcript evaluations

Challenges.....

- Students' limited understanding of process
- Lack of (timely) involvement by department chairs and faculty members
- Lack of staff
- Making policies understandable and available

Other topics and general de-briefing

- Student Club (PTK) advising
- College committee work
- Scholarship administration
- Professional Development
- Career advising
- Graduate school advising
- Special programs -



Outcomes and closing comments

- Your final thoughts on challenges
- Your final thoughts on ways to improve
- Making today's outcomes available to you: emails and NETA website

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